

Federal Government of Nigeria

Ministry of Petroleum Resources

Department of Petroleum Resources

INVITATION TO TENDER

The Federal Ministry of Petroleum Resources hereby invites interested, competent and reputable companies to bid for the procurement of the following items under the Ministry's 2010 Capital Appropriation:

LOT	Description of Items		Delivery Locations
	Office Equipment	Furniture	
1	Office Equipment	Furniture	ILORIN
2	Office Equipment	Furniture	IBADAN
3	Office Equipment	Furniture	ENUGU
4	Office Equipment	Furniture	ABA
5	Office Equipment	Furniture	LOKOJA
6	Office Equipment	Furniture	YENAGOA
7	Office Equipment	Furniture	AKURE
8	Office Equipment	Furniture	MAIDUGURI
9	Office Equipment	Furniture	KANO
10	Office Equipment	Furniture	GOMBE
11	Office Equipment	Furniture	KATSINA
12	Office Equipment	Furniture	JOS
13	Office Equipment	Furniture	SOKOTO
14	Office Equipment	Furniture	YOLA
15	Office Equipment	Furniture	EKET
16	Office Equipment	Furniture	MAIDUGURI
17	Office Equipment	Furniture	KADUNA
18	Office Equipment	Furniture	OWERRI
19	Office Equipment	Furniture	WARRI
20	Office Equipment	Furniture	PORT HARCOURT
21	Office Equipment	Furniture	ABUJA
22	Office Equipment	Furniture	LAGOS

23	Office Equipment	Furniture	LAGOS HQ
24	Generating Sets: Specifications 100 KVA/500 KVA Sound Proof Generators Mode; 6BT59G6 and S22XG6 and QSX15G8		LOKOJA, YENAGOA, MAKURDI, KANO, KATSINA, SOKOTO, EKET (100KVA), WARRI (500 KVA)
25	Monitoring System/Access Control System		LAGOS HQ
26	Air Conditioners		LAGOS HQ
27	Desktops, Laptops and Softwares		LAGOS HQ
28	Caravans (10 by 40 ft)		OWERRI
29	1050 Large Format Laminating Machine		LAGOS HQ
30	IT Infrastructure		LAGOS HQ
31	Safety Wares		LAGOS HQ

Bidding will be conducted in line with the provisions of the 2007 Public Procurement Act.

1. A complete set of Bidding Documents in English Language may be purchased and obtained for any of the lots on the payments of non-refundable fee of ten thousand Naira (N10, 000.00) only by Bank Draft made payable to the Federal Ministry of Petroleum Resources.
2. All bids must be delivered in the Tender Box at the address below not later than 4th March 2011: late submissions shall not be accepted
3. Bidding Requirements:

All bids must be accompanied with the following documents as pre-requisites for

- Evidence of Registration with Corporate Affairs Commission (CAC)
- Company's Audited Accounts for 2007, 2008, 2009
- Evidence of VAT registration and Remittances.
- Tax Clearance Certificate for 2007, 2008, 2009
- Evidence of Financial Capability and Banking Support
- Verifiable evidence of similar jobs executed in the past and knowledge of the industry/project

- Evidence of payment of the Tender fee of ten thousand Naira (N10,000.00) only
- Technical qualification and experience of key personnel
- Evidence of Pension Fund Registration/Remittances

1. Submission of Proposals (Technical and Financial):

Submission of Technical and Financial proposals must be in separate sealed envelopes indicating the lot(s) of choice and submitted in the tender box at the address below not later than 12 noon, 7th March, 2011. Bids will be opened on the 7th March, 2011 in the presence of the bidders/representatives at the Conference Room of the Ministry on the 6th floor, Block D, NNPC Towers, Central Business District at 12 noon. Only companies with satisfactory Technical Proposals will be invited for the opening of the Financial Proposals and all bids must be accompanied by a bid security of at least 2% of bid price

1. For submission of proposals and enquiries, please contact:

The Secretary,

Ministerial Tenders Board,

Ministry of Petroleum Resources

NNPC Towers, Block D, 8th Floor

Herbert Macaulay Way, Central Business District

Abuja. Nigeria

Signed

Permanent Secretary